

HART B. PITTARD JR.

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Qualification Summary

Congenial
Able to work independently
Able to multi-task
Motivational

Honest
Patient
Positive
Detail Oriented

Personal Details

Birthday · August 28, 1982
Gender: Male
Native Language · English
Nationality · American

Education

Bachelor of Science, Business Administration (Concentration—Accounting)
Minor: Bachelor of Science, Computer Science
North American Montessori Center, August 2016
Montessori Early Childhood Teacher Training Program, 3-6 years old

Professional Experience

Tsinglan School (Tsinghua and Huawei); Dongguan, CN, Montessori Lead Teacher
May 2016 to October 2023

- Responsible for the safety and well being of 25 students.
- Managing a team of four teachers to provide a stimulating and safe environment for students.
- Assessing the development of students, ages 3-6, and preparing termly reports and communication with student's parents.

LearnRoom International Kindergarten; Beijing, China; Montessori Lead Teacher
May 2014 to May 2016

- Responsible for the safety and care of 25 students.
- Managing a team of four to ensure a safe, enriched, and stimulating environment for the students.
- Assessing the student's development throughout the term, and preparing termly reports relating to the student's progress.
- Communicating with parents about the needs, progress, and development of the students.

Etonkids International Group, Beijing, China; English teacher
September 2011 to May 2014

- Responsible for termly, monthly, and weekly planning of English curriculum.
- Responsible for the safety and teaching of a classroom of 25 students.

Barber & Vaughn Accountants, Chapel Hill, NC, USA; Accountant
June 2007 to 2011

- Payroll tax services and individual and corporate tax preparation
- Monthly client bookkeeping including month end and year end.
- Preparation of corporate and individual tax returns
- Preparation of financial statements.